



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

May 12, 2009

To: Supervisor Don Knabe, Chairman  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

## **AMERICAN RECOVERY AND REINVESTMENT ACT UPDATE**

This memo is to provide a brief status report on recent key activities related to American Recovery and Reinvestment Act (ARRA) funding.

### **Executive Oversight Committee**

The Executive Oversight Committee met on April 28, 2009. Major topics of discussion were ARRA grant match requirements, competitive grant opportunities, and ARRA reporting requirements. Each project management committee was formally activated and is required to provide a status report at each upcoming Executive Oversight Committee meeting. Lastly, the name of the Capital Projects Project Management Team has been changed to Capital Projects Related to Transit/Transportation/Airport/Fire to better reflect the specific oversight role of the team (new organization chart attached).

### **Departmental Reporting Guidelines**

The Chief Executive Office met with the County departments most likely to receive ARRA funding to discuss data management and reporting. At this time, very little guidance on reporting has been issued by the Federal government, but we do know there is a potential for weekly progress reports which Federal recipients are already submitting. A decision was made to leverage the new eCAPS grant management module to track ARRA grant funds. This Office met with staff from the Auditor Controller to begin the process of tracking the flow of grants to the County and to develop standardized reports within the grants module. Notification of all ARRA grant

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opportunities, their related websites, and relevant documents are being updated on a daily basis on the following intranet page: <http://web.co.la.ca.us/lacounty/arra.asp>.

### **Community Development Commission (CDC)**

As an update to the previous ARRA activity report, the CDC was approved to apply for, and accept, \$12,197,108 of formula Homelessness Prevention and Rapid Re-Housing Program (HPRP) funding. Approved uses for HPRP funds include financial assistance, housing relocation and stabilization services, data collection and evaluation, and administration.

### **Department of Public Works (DPW)**

The Director of DPW received approval from your Board to award, execute, and approve ARRA related contracts for work related to a specific list of Board pre-approved construction projects. Delegating to the Director, or her designee, the authority to award, execute, and approve changes or alterations to these contracts and specified administrative authority will allow an accelerated contracting process for delivery of road and highway improvement projects under the tight time constraints attached to ARRA funding. On a quarterly basis, the Director, or her designee, will report to your Board the delegated actions taken to deliver these road and highway infrastructure economic stimulus projects.

### **Department of Public Social Services (DPSS)/ Community and Senior Services (CSS)**

The Los Angeles County Workforce Stimulus Plan was released in anticipation of receiving an estimated \$159 million of ARRA funding for Fiscal Year (FY) 2009-10, by DPSS and an estimated \$33.6 million by CSS. This one-time funding creates a window of opportunity for a public and private sector partnership to provide employment and job training for Greater Avenues for Independence (GAIN) participants, as well as other unemployed individuals. The goal of the plan is to place 10,000 participants in subsidized employment and/or job training programs in the public, private, and non-profit sectors.

### **Internal Services Department (ISD)**

ISD in collaboration with DPW completed preparation of, and submitted, a pre-application to the State on behalf of the County for matching funds for the ARRA Clean Diesel Program. If approved, the funding will enable the County of Los Angeles to retrofit diesel powered fleet vehicles to meet mandated air quality standards.

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**Chief Executive Office (CEO)**

Grant Writing Support

In an effort to provide resources to County departments to meet the numerous and rapidly approaching application deadlines for ARRA funds, the CEO notified departments of available funding for grant-writing and consultant services. Funding for these services is strictly intended for County departments without sufficient in-house grant-writing capacity to meet the tight application deadlines. However, for those departments with dedicated grant writing staff the CEO will consider using delegated contract authority to secure additional grant writing capacity if a department can identify funding for the effort.

**Data Universal Numbering System (DUNS) Registration and Central Contractor Registration (CCR) Guidance**

ARRA award conditions require that grantees create and/or validate existing Data Universal Numbering System (DUNS) Registration and Central Contractor Registration (CCR) to be eligible to receive ARRA funds. In addition, the Federal Funding Accountability and Transparency Act of 2006 also require that grantees obtain a DUNS number and register in the CCR. In order to provide guidance on these procedures, this office issued a memo to all departments on how to comply with these requirements. The memo is also posted on the ARRA Intranet site.

If you have any questions, or require further information on this matter, please contact Ellen Sandt, Deputy Chief Executive Officer at (213) 974-1186 or [esandt@ceo.lacounty.gov](mailto:esandt@ceo.lacounty.gov).

WTF:EFS  
SAW:ef

Attachment

c: All Department Heads

**AMERICAN RECOVERY and REINVESTMENT ACT  
EXECUTIVE OVERSIGHT TASK FORCE**

**LONG-TERM FINANCING  
WORKGROUP**

CEO Cap Projects - Jan Takata  
TTC - Glenn Byers

CEO - Ellen Sandt - **Chair**  
CEO - Gerri Kariya  
CEO - Lari Sheehan  
CEO - Miguel Santana  
CEO - Sheila Shima  
CEO - Debbie Lizzari  
CEO - DCEO, Public Safety  
BOS Deputies - Each District  
BOS Executive Office - Sachi A. Hamai  
ISD - Tom Tindall  
CIO - Richard Sanchez  
LASD - TBD  
County Counsel - Karen A. Lichtenberg  
DPW - Jacob Williams  
DHS - John Schunhoff

**TARGETED DISCRETIONARY  
FUNDING WORK GROUP**

LACO Chief Lobbyist (Sac) - Dan Wall  
Dir. of Gov Relations and Policy - Gerri Kariya  
County Legislative Strategist - Burt Margolin  
DHS Interim Dir of Gov. Relations and Policy - Gerardo Pinedo  
Chief Deputy Director DPH - Jonathan Freedman  
DPSS - Phill Ansell

**PROJECT MANAGEMENT TEAMS**

<b>CAPITAL PROJECTS RELATED TO TRANSIT/TRANSPORTATION/ AIRPORT/FIRE</b>	<b>INFORMATION TECHNOLOGY</b>	<b>ENVIRONMENTAL &amp; RENEWABLES</b>	<b>SOCIAL SERVICES</b>	<b>PUBLIC SAFETY</b>	<b>HEALTH SERVICES</b>
<b>DPW - Chair Jacob Williams</b>  CEO - Cap Projects/Debt Management - Regional Planning - ISD -	<b>CIO - Chair Richard Sanchez</b>  CEO - ISD/ITS - DHS - Public Library -	<b>ISD - Chair Howard Choy</b>  DPW - CEO - CDC - Regional Planning - Parks & Recs - Norma E. Garcia Beaches & Harbors - Wayne Schumaker & Walter Popoff	<b>CEO - Chair Miguel Santana</b>  DPSS - DCSS - DCFS - CDC -	<b>LASD - Chair Victor Rampula</b>  CEO - LACFD - DPW - Regional Planning -	<b>CEO - Chair Sheila Shima</b>  DHS - DMS - DPH - DCFS - CDC - CSS -

**Note:** Other departments will be added as needed